

## Class Refund Policy

- Program tuition is only refundable if you cancel by 5pm 7 full days (1 week) before the first day of the program.
- Cancellation deadlines are stated in Program Description and in Confirmation Emails.
- **To request a refund, you must email [TicketOffice@gpt.org](mailto:TicketOffice@gpt.org), or call the Ticket Office at (313) 881 – 4004 by the 5pm deadline stated in the Program Description and Confirmation Email.**
  - Once the program has started NO refunds will be given.
  - All Refunds are subject to a \$25 Cancellation Fee.
  - The \$15 Registration Fee is non-refundable.
  - Program enrollment tuition cannot be transferred to another YOS session.
  - Tuition is not refundable due to absences.

## Summer Camp Refund Policy

- Program tuition is only refundable if you cancel by 5pm 4 full weeks before the first day of the program.
- Cancellation deadlines are stated in Program Description and in Confirmation Emails.
- **To request a refund, you must email [TicketOffice@gpt.org](mailto:TicketOffice@gpt.org), or call the Ticket Office at (313) 881 – 4004 by the 5pm deadline stated in the Program Description and Confirmation Email.**
  - Once the program has started NO refunds will be given.
  - All Refunds are subject to a \$25 Cancellation Fee.
  - The \$15 Registration Fee is non-refundable.
  - Program enrollment tuition cannot be transferred to another YOS session.
  - Tuition is not refundable due to absences.

### Refund Deadlines for 2025 Camps

- July 7-11 for 11 to 14yr olds: Monday, June 9 by 5pm
- July 14-18 for 8 to 10yr olds: Monday, June 16 by 5pm
- July 21-25 for 6 to 7yr olds: Monday, June 23 by 5pm

## Grosse Pointe Theatre Youth on Stage COVID Policy

At the current time, face masks are not required to be worn during rehearsals/classes. Due to the uncertainty of COVID outbreaks, however; at any time, Grosse Pointe Theatre reserves the right to require face masks be worn by students participating in productions or classes. The safety of the students is always top priority. We ask that students wash hands frequently and use hand sanitizer, which will be provided. If a student is not feeling well, we ask that they not attend rehearsal/class. If a student tests positive for COVID, we require they notify YOS and stay home until the appropriate quarantine period has passed. If students have been exposed to a positive COVID individual, GPT YOS administrators will notify parents of other children of the potential exposure.

## Virtual Class Contingency

GPT reserves the right to transfer rehearsals/classes to a virtual setting should the situation warrant it. If rehearsals/classes move to a virtual setting, all rehearsals/classes will continue as scheduled. In the event of a switch to a virtual environment, refunds will not be available.

## **Grosse Pointe Theatre Youth On Stage Student Code of Conduct**

### **Purpose:**

To ensure Youth On Stage students know what is expected of them and are treated fairly by all adults working with them at Grosse Pointe Theatre’s Youth on Stage program.

### **Basic principles:**

This code of behavior for Youth On Stage Students is intended to:

- identify acceptable behavior for students
- promote self-respect and self-control
- raise students’ self-esteem and self-confidence
- encourage cooperation at all times and in all situations
- promote the values of honesty, fairness and respect

### **Students are expected to:**

- listen to each other
- be helpful
- exhibit manners
- participate in a constructive manner
- respect each other’s differences
- treat staff, volunteers, and other students with respect
- report anything that worries or concerns them to the Director of Youth on Stage or to the Executive Director or President of Grosse Pointe Theatre
- follow this code of conduct and other rules

### **Attendance:**

Parents must call if student is unable to attend a class. No more than three absences are permitted during the course of a Youth On Stage semester.

### **Dress Code:**

Unless otherwise noted, we encourage all participants to wear casual comfortable clothing. Since most classes involve some kind of movement, we recommend casual footwear – no flip flops.

### **Breach of this code of conduct:**

1. If a student breaches the code of conduct, the most appropriate course of action for a minor or first time breach will be to remind him or her about the code of conduct and ask him or her to comply.
2. If, having followed the above step, the student continues to exhibit inappropriate behavior, she or he will receive a formal verbal warning. Parents/guardians will be informed of this action.
3. Any further persistent inappropriate behavior will result in a more serious course of action being imposed (for example, restriction/suspension from the program). Grosse Pointe Theatre’s Executive Director will be notified.
4. If these interventions are still not effective in helping the student to change his or her behavior, parents/guardians will be asked to remove the student from the program and Grosse Pointe Theatre’s Executive Director will be notified. It should be noted that removal of a student for reaching this stage of action will NOT result in a refund of tuition.

Parent: \_\_\_\_\_ Student: \_\_\_\_\_ Date: \_\_\_\_\_  
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## **Grosse Pointe Theatre Media Policy**

When you attend or register for a Grosse Pointe Theatre event, class or program, you enter a situation where photography, audio, and video recording may occur. By entering the premises, you consent to interview(s), photography, audio recording, video recording and its/their release, publication, exhibition, or reproduction to be used for news, promotional purposes, advertising, inclusion on websites, social media, or any other purpose by Grosse Pointe Theatre and its affiliates and representatives. Images, photos and/or videos may be used to promote Grosse Pointe Theatre in the future. You release Grosse Pointe Theatre, its officers, employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication and use of interviews, photographs, computer images, video, and/or sound recordings. You also waive all rights you may have to any claims for payment or royalties in connection with any use, and waive the right to inspect or approve such media use.

You have been fully informed of your consent, waiver of liability, and release before entering the premises of the class, rehearsal, camp or ticketed event.